

# Automated Distribution Utility

## Quick Reference Guide

The Automated Distribution Utility (ADU) is designed to let you quickly distribute one file, many files, or whole directories to any number of locations as defined by you. The ADU lets you create as many different destination lists as you like, and lets you easily decide where your target choice is to go by presenting you a popup menu showing all your created destination lists.

### **Setup**

Setup is easy. Once you have installed the utility, run the application from the Start Menu. This brings up the distribution definition screen. Initially, no lists are loaded. You can either select File | New List, and enter a name for your destination list. Once entered, the distribution list form shows the name of your new list in the caption. Press the Add Dest. button to bring up an explorer-like box, and navigate to the destination you want. Once selected, press the Add button. Keep doing this until you have added all the destinations you want. When finished, press the Finished button, which brings you back to the Distribution Definition screen. You can exit now, or create more lists by selecting File | New and repeating this process. If you wish to review other lists, File | Load and select a previously created list.

### **Distributing**

To distribute a target, right-click on the target, go to the context-sensitive menu "SendTo", and select Automated Distribution. A pop-up menu will appear at the location of your mouse showing you the names of the distribution lists you have created. Select the destination list you want, and click it. A progress display will appear, showing you what is going on. When finished, it will notify you of the results. Press OK to clear all screens.

### **Questions**

I know this reference is kind of short, so if you find you need any questions answered, please don't hesitate to drop me a line with your question. I can usually get back to you within 24 hours.

Jase T. Wolfe  
AutoDist@Dx21.com  
www.Dx21.com